



Odessa College Foundation
Student Financial Services
201 W. University
Odessa, Texas 79764
Phone: 432-335-6429
Fax: 432-335-6824

Community Service Hours Time Record Sheet

Student's Name

Student ID or Social Security Number

Date

Scholarship Name

The student is responsible for completing the required number of hours of community service from an approved agency during the semester for the scholarship awarded. The Time Record sheet must be completed and signed by the agency in order to receive full credit for the service hours.

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Agency Name: _____ Phone: _____
Contact Person: _____ Signature: _____
Number of Hours Completed: _____ Date Completed: _____
Type of Work: _____

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Agency Name: _____ Phone: _____
Contact Person: _____ Signature: _____
Number of Hours Completed: _____ Date Completed: _____
Type of Work: _____

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