



Student Financial Aid  
Saulsbury Campus Center  
201 W. University • Odessa, TX 79764  
financialaid@odessa.edu  
(432)335-6429 • Fax: (432) 335-6824

## 2023/2024 VERIFICATION OF IDENTITY & EDUCATIONAL PURPOSE

Contact the OC Records Office at (432) 335-6404 to insure that your high school or GED documentation is on file. We must verify your high school completion with a **high school transcript, GED, or "secondary school leaving certificate"** for foreign graduates. If you have enrolled at Odessa College in the past, but have a semester of non-attendance, the transcript or GED may not be on file in the Records Office. Also, Admissions asks transfer students to provide only college transcripts from the other institutions attended. College transcripts are **not** sufficient to satisfy the high school completion requirement unless they show receipt of an associate or bachelor's degree.

### OPTION 1 - SIGN IN PERSON AT OC CAMPUS AND ATTACH COPY OF GOVERNMENT ID

The student must appear in person at Odessa College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to collect the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

### IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Odessa College for 2023-2024.

*Print Student's Name*

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Student's ID Number*

\_\_\_\_\_  
*Date*

### Declaración de Propósito Educativo

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta Declaración de Finalidad Educativa y que la ayuda financiera federal estudiantil que yo pueda recibir, solo será utilizada para fines educativos y pagar el costo de asistir a Odessa College para 2023-2024.

*Imprimir Nombre del Estudiante*

\_\_\_\_\_  
*Firma del Estudiante*

\_\_\_\_\_  
*Numero de Identificación del Estudiante*

\_\_\_\_\_  
*La Fecha*

\_\_\_\_\_  
*OC Employee Signature*

\_\_\_\_\_  
*Employee's Name*

\_\_\_\_\_  
*Date*

OC official should work full time in one of these offices: Wrangler Express, Student Financial Aid, or Pecos Center.

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**OPTION 2 – SIGN WITH A NOTARY AND MAIL WITH COPY OF ID**

If the student is unable to appear in person at Odessa College to verify his or her identity, the student must provide:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport, and
- (b) The original notarized Statement of Educational Purpose provided below.

**STATEMENT OF EDUCATIONAL PURPOSE**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Odessa College for 2023-2024.

*Print Student's Name*

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Student's ID Number*

\_\_\_\_\_  
*Date*

**Verificación de Identidad Declaración de Propósito Educativo**

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta Declaración de Finalidad Educativa y que la ayuda financiera federal estudiantil que yo pueda recibir solo será utilizada para fines educativos y para pagar el costo de asistir a Odessa College para 2023-2024.

*Imprimir Nombre del Estudiante*

\_\_\_\_\_  
*Firma del Estudiante*

\_\_\_\_\_  
*Numero de Identificación del Estudian*

\_\_\_\_\_  
*La Fecha*

**NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_

*Date*

*Notary's Name*

personally appeared, \_\_\_\_\_, and proved to me on

*Printed Name of Signer*

basis of satisfactory evidence of identification \_\_\_\_\_  
to be the above-named person who signed the foregoing instrument.

*Type of government-issued photo ID provided*

WITNESS my hand and official seal

\_\_\_\_\_  
*Notary Signature*

\_\_\_\_\_  
*Commission Expiration Date*

**FA OFFICE ONLY**

Initials: \_\_\_\_\_

Date: \_\_\_\_\_